



National Philanthropy Day®

2017

Indian River's Unsung Hero

Nomination Form

Honors an individual who participates behind the scenes in donating volunteer time and/or materials, encouraging philanthropy for the organization, and who is truly dedicated to the cause of the nonprofit that benefits from their attention.

Organization Submitting Nomination:

Organization Name _____

Name of Person Completing Form _____

Mailing Address _____

Telephone: _____ Email _____

Nominee Information

Nominee Name: _____

Business Address: _____

Home Address: _____

Telephone: _____ Email _____

Current Position (board member, chairperson, etc.) _____

Number of years in the community _____ Number of years with organization _____

Total dollars given or raised by nominee &/or Volunteer hours given (specify time period): _____

A COMPLETE NOMINATION APPLICATION INCLUDES THE FOLLOWING:

- A. One original and 2 hard copies (all 3 hole punched, held with paper clips – NO STAPLES) of:
- B. The completed nomination form
- C. Narrative (no more than 3 pages – 12 pt. font, 1" margins) list & clearly address each of the following criteria separately:
 - 1. Strengthens the capacity of the nonprofit organization and the community. (0-30 pts)
 - 2. Is innovative, using a creative approach to problem solving or meeting community needs. (0-25 pts)
 - 3. Makes imaginative use of available resources, e.g., via collaboration with volunteers or other nonprofits. (0-25 pts)
 - 4. Is internally motivated and does not require external accolades or public recognition. (0-20 pts)
- D. A separate sheet containing a 500-word description about your honoree to be used in public relations materials.
- E. One compact disc or thumb drive with:
 - 1. Complete nomination packet in PDF file format
 - 2. Digital headshot or logo of nominee in jpeg format, minimum 300 dpi. Please use a real digital camera, no cell phone pictures.