

The Senior Resource Association, Inc., a 501(c) (3), is actively looking for a full-time, Director of Development.

Reporting to the President and CEO, the Director of Development is responsible for achieving the organization fundraising goals and plans. The Director manages all aspects of the development program: annual fund direct mail; donor relations and databases; special events; donor recognition and stewardship; corporate support and planned giving. Works to identify, cultivate and solicit annual gift support.

Works closely with the Board of Directors and Board Development Committee on overall strategic planning of development responsibilities.

- Write grant proposals and report to corporate and foundation funders.
- Organizes and manages annual giving campaign direct mail.
- Strategizes and orchestrates methods of approach to institutional, foundations and individual donors to identify sources of restricted and unrestricted funding.
- Organizes solicitation drives such as annual appeals.
- Develops annual budget for annual giving.

Bachelor's degree is required; minimum two years of fundraising experience and grant writing experience preferred. Experience with fundraising software Raiser's Edge preferred.

Email resume to cstephens@sramail.org or fax 772-778-7272. ADA/EOE/DFWP