

National Philanthropy Day – Frequently Asked Questions

What is National Philanthropy Day (NPD)?

NPD is a special day set aside to highlight the individuals and organizations that have played a key philanthropic role in making an extraordinary difference in the lives of people in communities across the country. It is a time to bring together professional and volunteer fundraisers, individual philanthropists, dedicated groups, and corporate and foundation grant makers to celebrate the role of philanthropy; and to recognize those whose gifts of time, expertise, and resources have contributed significantly to the quality of life in Indian River County.

When is National Philanthropy Day?

This year's celebration is **Wednesday, November 14, 2018** at the Vero Beach Museum of Art beginning at 5:30 PM.

What are the award categories?

- Outstanding Individual Philanthropist
- Outstanding Group Supporting Philanthropy
- Outstanding Corporate Philanthropist
- Outstanding Volunteer Fundraiser
- Unsung Hero
- Outstanding Youth in Philanthropy

How do I make a nomination?

Guidelines and application forms are included in this packet. For more information, please call or email Judy Lemoncelli at 772-563-0505 ext. 107 or judy@alzpark.org

If an individual or business has already been a recipient of an NPD award, can they be nominated again in a different category?

- Individuals, groups, or businesses who have been the recipient of an NPD award previously, may not be nominated again. A complete list of past award recipients is included in this packet.
- Individuals, groups, or businesses who have been nominated previously, but were not the recipient of an NPD award, are eligible to be renominated.

How do I begin the nomination process?

Consider convening a small committee including a representative from your board of directors, development staff, volunteer corps, and program staff. Together, you can review the award criteria and discuss the merits of potential nominees.

Once the committee has selected nominees, those individuals should be contacted to ask their permission to be nominated. Be sure to confirm his or her availability to attend the reception on the evening of November 14, 2018. All honorees will be celebrated at the event.

When is the 2018 nomination deadline?

Nominations must be **hand-delivered** no later than **3:00 pm on August 3, 2018** to: **Judy Lemoncelli, Alzheimer & Parkinson Association, 2300 5th Avenue, Suite 150, Vero Beach, FL 32960.**

Please refer to the timeline in this packet for deadline dates in the nomination process.

Will mentors be available to assist me in completing a nomination?

The deadline to request a mentor is July 6, 2018. Please contact Judy Lemoncelli at 772-563-0505, ext. 107 or judy@alzpark.org if you would like to be assigned a mentor.

What comprises a complete nomination packet?

A complete nomination packet is comprised of: One (1) original and two (2) hard copies (all 3-hole punched, held together with paper clips – NO STAPLES please) including:

1. Completed nomination form
2. 1-3 page Narrative
3. Separate sheet containing a 150-word description about your nominee to be used in public relations materials
4. One compact disc or thumb drive with:
 - Complete nomination packet in PDF file format
 - Digital headshot or logo of nominee in jpeg format, minimum 300 dpi, preferably using a digital camera

Do I have to be a member of AFP to submit a nominee application?

No. AFP membership is not required. Nominations can be made by any local nonprofit organization.

Who will be judging the 2018 NPD nominations?

Nominations will be judged by AFP Central Florida Chapter in Orlando. Please keep in mind that the selection committee from this Chapter does not know the nominees; the Chapter's decisions will be based entirely on the materials you submit.

What should I do if my nominee is selected?

Recipients will be announced during the November 14th event. If your nominee is selected, please congratulate them! You may also wish to send a press release to local media, and utilize social media and your organization's newsletter to publicly recognize your recipient's accomplishment.

What if your nominee is not selected?

National Philanthropy Day is a **celebration, not a competition**. All nominees will be celebrated and recognized for their exemplary commitment to improving quality of life in our community.

To help us do this, we encourage you to:

- Ensure that representatives from your organization attend the NPD celebration to show their appreciation for your nominees.
- Recognize your nominees(s) and guests by presenting them with a special note of thanks, And small gift of appreciation such as flowers.